

# Vendor Rules/Regulations/Disclaimer

1. Vendors will need to bring their own tables and chairs for their set up.
2. There is LIMITED electrical access. Electrical access will be assigned by Event Coordinator—1st come 1st served.
  - a. Participants are to provide their own approved heavy duty electrical cords. Do NOT piggy back cords.
3. The doors will open for set up at 2PM.
4. When unloading your items:
  - a. Do NOT park in FIRE lanes. Vehicles will be towed at your expense.
  - b. After unloading to the sidewalk, park your vehicle where Event Coordinator has specified, then proceed with taking your items into the school. (Exceptions made if raining)
  - c. Participants are encouraged to bring wagon or dollies to move their items.
5. Event Coordinator will guide you to your assigned space on the day of the event.
6. All items must be displayed within the confines of assigned space.
7. Do NOT use nails, screws or similar items on the walls, ceiling or floors.
8. Please keep doorways accessible (not blocked) at all times.
9. Fire doors must remain closed except when entering and exiting.
10. Keep the pathway to fire extinguishers open and accessible.
11. Aisles must remain clear and accessible.
12. Keep storage boxes under your table or in your vehicle.
13. No tents or canopies allowed inside the school building.
14. Live animals are NOT allowed on school grounds.
15. No open flames or fueled equipment allowed inside the school building.
16. No resale items allowed (unless pre-approved by Event Coordinator).
17. Event coordinator and staff reserve the right to remove offensive or illegal items.
18. Payments of taxes from items sold are responsibility of seller.
19. All King George County laws and all regulations of KG High School must be followed. (i.e. No smoking, no tobacco of any kind, no vaping, no e-cigarettes, no firearms, no weapons, no alcohol, and no drugs allowed on school grounds).
20. Please stay in attendance for the duration of the event when possible.
21. Everything must be outside the school by 8PM.
22. Rules are not limited to this list. Rulings will be decided by the Event Coordinator and/or KGNAACP BHM Committee.
23. Registration fee is non-refundable (unless approved by Event Coordinator and/or KGNAACP BHM committee).

- a. The Vendor registration fee admits one (1) person to the event. Any other vendor assistants at your table must purchase an event ticket.

Adherence to the above Rules/Regulations is required. Noncompliance could lead to your removal from this event and cancel any invitation or participation in future events.

***Registrant agrees to comply with all rules & regulations as set forth by the KGNAACP BHM organizers, their agents and assigns and agrees to hold harmless such organizers, agents, and assigns from any and all claims, damages, or other charges related to registrant's participation in this event. Registrant understands and agrees that it is solely liable for any and all claims arising from damage, theft, personal injury, etc. that might result from its participation in the KGNAACP BHM Celebration 2023.***